



Borough of Naugatuck

229 Church St.
Naugatuck, CT 06770



Invitation to Bid

The Borough of Naugatuck, acting by the Board of Mayor and Burgesses will accept bids on behalf of the Naugatuck EMS Subcommittee for the following bid specification:

Name of Bid Specification: Borough of Naugatuck EMS Service
Location of Provision of Service: The Borough of Naugatuck
Length of Service Period: July 1, 2012 through and including June 30, 2013

Bids will be received between March 14, 2012 and until April 25, 2012 at 10:00 AM.

Deadline Date: April 25, 2012
Time: 10:00 a.m. Prevailing time
Submit Bids to: Wendy Hozer
Purchasing Agent
Borough of Naugatuck
229 Church St.
Naugatuck, CT 06770

Questions on Bid to: Naugatuck Fire Chief Ken Hanks
Fire Chief
Naugatuck Fire Department
41 Maple Street.
Naugatuck, CT 06770
203-720-7081

Type of Bid: Sealed
Bid Security: Required Not Required

Time frame for Process of Bids:

April 26, 2012: Review of bids and decision on potential candidates for interviews by committee.

May 3, 2012: Interview of Bidders

May 8, 2012: EMS Committee meets to select candidate and draft proposal to Mayor and Board of Burgesses
Instructions: All bidders must carefully familiarize themselves with the following Bid Specifications related to the bid purpose of the service.

Bidders choosing to submit a bid must fill out the bid form attached hereto.

Laws: All deliveries shall comply in every respect with all applicable laws of the United States of America and of the State of Connecticut.

Taxes: The Borough of Naugatuck is exempt from the payment of taxes imposed by the Federal Government and/or the State of Connecticut and such taxes will not be included in the bid price.

Bid Specification

Emergency Medical Services

The Borough of Naugatuck is soliciting bids for Emergency Medical/Ambulance services

Please *list any deviations* from the bid specifications along with the submission of your Bid.

DESCRIPTION OF COMMODITY AND/OR SERVICE:

Provision of 24 hour, seven day a week, 365 days per year BLS, ALS and paramedic emergency medical services that will provide 2 fully staffed ambulances and one paramedic fly car: Provider shall have not less than two fully staffed Basic Life Support Level ambulances and one paramedic in town in a fly car dedicated to responding to calls in the Borough of Naugatuck, twenty four hours a day, three hundred and sixty five days a year. Any vehicle that does not meet the State of Connecticut requirements for MIC-P service and/or does not meet the State of Connecticut requirements for patient transport does not qualify as an ambulance as stated in this contract.

SCOPE:

The Borough of Naugatuck is soliciting bids for EMS/Ambulance service which is currently under contract and set to expire on July 1, 2012. This bid also seeks to increase the level of oversight of said service, set performance standards and monitor compliance with EMS Contract.

SERVICE SPECIFICATIONS:

The bid quotes must include, but not be limited to:

1. Provider shall staff each ambulance vehicle used to provide services in the Borough of Naugatuck with a minimum, of two (2) persons, both of who are certified Emergency Medical Technicians. The Provider's personnel employed in the performance of this agreement shall meet all educational and training requirements as set in the State Department of Health Services Office of Emergency Medical Services and Region 5.
2. The Provider shall designate a local manager of Provider's operations. Provider shall ensure that the Borough is informed of any change in the persons acting as local manager by supplying that person's title, qualifications, address, and telephone number to the Mayor's Office.
3. Ambulances provided by *** shall at all times be capable of passing all State of Connecticut Vehicle Inspection requirements.
4. *** personnel whose duties involve care or handling of patients, which providing ambulance service must be trained to the minimum level of Emergency Medical Technician (EMT), or higher, and certified in the State of Connecticut as such. The EMTs/paramedics shall submit to regional EMT/paramedic refresher courses or equivalent courses approved by the State. Certificates of Satisfactory Completion of EMT and Refresher courses must be available for inspection for all *** personnel working on ambulance calls.
5. *** must supply all equipment and other articles used in the service and keep the same in clean and sanitary condition.

Service Provider must also provide the following:

- Hold Medical Control within the local region
- Provide Paramedic Intercept vehicle in town.
- Minimum of one paramedic per shift
- Minimum of 4 EMTs or higher per shift
- Supply a cost breakdown for services
- Provide a plan for system overload
- Provide certification to operate an ambulance service to the Paramedic level in the State of Connecticut
- Show proof of liability insurance, Medical Malpractice, Workers Comp. insurance and vehicle insurance.

Borough of Naugatuck will provide Dispatch service through the Northwest Communication Center.